

TUESDAY, DECEMBER 8, 2009				
7:30-9:30 PM EARLY REGISTRATION				
WEDNESDAY, DECEMBER 9, 2009				
8:30-9:30 REGISTRATION - COFFEE BREAK (Breakfast hosted by hotel for hotel guests)				
9:30-10:30 OPENING SESSION				
SESSION I				
10:45-12:00	TRACK I		TRACK II	
	Appraisal Overview - New Features (All levels) Overview of PACS Appraisal features and functionality in 8.0		Collection Overview - New Features (All levels) Overview of PACS Collections features and functionality in 8.0	
12:00 1:30 LUNCH PROVIDED				
SESSION II				
1:30-2:45	TRACK I Monitors (Intermediate/Advanced) Review the functionality of monitors and how you can create workflows, process information and beyond.	TRACK II Appraisal Data Import (Intermediate/Advanced) Overview of the Appraisal Data Import process to bring in certified and supplemental data to your system. Course will also include how to hand-enter supplemental data and how to import owner/agent changes.	TRACK III Supplementing in PACS (Beginner) Learn various ways to supplement within PACS, how to process supplements and best practices with tracking changes.	TRACK IV Learning Lab (All levels) Meet with TA Staff and have the opportunity to ask questions in a one-on-one forum. PC available to review 8.0 and 9.0 packages.
	2:45-3:00 BREAK			
3:00-4:30	UDI (Beginner) Learn how to use the Undivided Interest functionality in PACS. This course will review creating, deleting, modifying and supplementing UDI properties.	Truth-in-Taxation (All levels) Learn how to use the True Automation TNT module to perform the necessary calculations and produce the appropriate notification forms for publication.	Using Sales Ratios & Analysis Tools in PACS (Intermediate/Advanced) User will be instructed on how to enter sales in PACS and use ratio reports and other analysis tools to set values.	Learning Lab (All levels) Meet with TA Staff and have the opportunity to ask questions in a one-on-one forum. PC available to review 8.0 and 9.0 packages.

THURSDAY, DECEMBER 10, 2009

7:30-8:30 AM

COFFEE

SESSION III

	TRACK I	TRACK II	TRACK III	TRACK IV	
8:30-10:00	ARB (Intermediate/Advanced)	End of Year Processing (Intermediate/Advanced)	Mobile Home Lien Processing (Beginner/Intermediate)	Chief Appraiser & Tax (Advanced)	Learning Lab (All levels)
	Review of the ARB module, including reports, distribution of value, single notice of protest for multiple properties, certified mailers, and monitors	This course will show user how to use the End of Year processing wizard. We will also review the Auto add OV65 wizard and the different ways to print applications through PACS.	This course will review how to use PACS to apply liens to mobile home properties that have delinquent taxes, release liens after taxes have been paid, export delinquent taxes for mobile home properties to a file, and print notice of lien forms.	If you are a Chief Appraiser or Tax Assessor/Collector we invite you to attend this informative session uniquely designed to address issues that matter most to you	Meet with TA Staff and have the opportunity to ask questions in a one-on-one forum. PC available to review 8.0 and 9.0 packages.

10:00-10:15

BREAK

10:15-11:45	Income Module (Intermediate/Advanced)	Appraisal Data Import (Intermediate/Advanced)	Building Permits (Beginner)	New Technologies (All levels)	Learning Lab (All levels)
	User will learn how to use the income module within PACS. Overview will include how to use the direct cap method, including the GPR calculator, income schedules, and proforma methods to appraiser income-producing properties.	Overview of the Appraisal Data Import process to bring in certified and supplemental data to your system. Course will also include how to hand-enter supplemental data and how to import owner/agent changes.	This course will review how to create and manage building permits using PACS Appraisal. Properly managing building permits allows the CAD to track new construction and to tax the increases.	New technologies and hardware available for use in the business environment.	Meet with TA Staff and have the opportunity to ask questions in a one-on-one forum. PC available to review 8.0 and 9.0 packages.

12:00-1:30

Lunch on your own

SESSION IV

	TRACK I	TRACK II	TRACK III	TRACK IV	TRACK IV
1:30-2:45	PACS Appraisal Roadmap (All levels)	Seven Habits of Highly Effective People (All levels)	Letter Processing in PACS (Beginner)	Parcels, GIS and First Rights (All levels)	Learning Lab (All levels)
	Overview of product direction and future enhancements to PACS Appraisal, including a discussion of the 9.0 PACS product.	An overview of Stephen Covey's holistic, integrated, principle-centered approach for solving personal and professional problems.	Learn how to use Letter Processing in the PACS application. This course will also review the use of the new signature pad functionality.	Applied geospatial technologies visualize the facts, and can show <i>who was where when</i> . From copies of the original deeds parcel field notes are interpreted to create temporal, spatial data sets, that together, create an accurate city limit for any given date. State laws and population data then combine to create an accurate ETJ (extra-territorial jurisdiction), also, for any given date.	Meet with TA Staff and have the opportunity to ask questions in a one-on-one forum. PC available to review 8.0 and 9.0 packages.

2:45-3:00

BREAK

3:00-4:30	PACS Collections Roadmap (All levels)	Arbitration (Intermediate/Advanced)	Collection Reports and Distribution (Intermediate/Advanced)	GIS Viewer/Appraiser (All levels)	Learning Lab (All levels)
	Overview of product direction and future enhancements to PACS Collections, including the next generation of PACS.	Learn how to use the arbitration module within PACS to track arbitrations from beginning to end.	Review of all available reports, recommended balancing procedures and distribution processes.	Learn how to use the GIS Viewer and discuss GIS Layers, Orthos, Labeling, Retrieval, ARB, Comp Sales, and Mass Update.	Meet with TA Staff and have the opportunity to ask questions in a one-on-one forum. PC available to review 8.0 and 9.0 packages.

6:30-11:00

BANQUET AND ENTERTAINMENT

FRIDAY, DECEMBER 11, 2009				
7:30-8:30	COFFEE BREAK (Breakfast hosted by hotel for hotel guests)			
SESSION V				
	TRACK I	TRACK II	TRACK III	
8:30-9:30	Comptroller Implementation of New Laws (All levels) Overview of 2009 Legislation over news laws implemented with HB8, HB1030, and SB 873.	End of Year Processing (Repeat) (Intermediate/Advanced) This course will show user how to use the End of Year processing wizard. We will also review the Auto add OV65 wizard and the different ways to print applications through PACS.	Letter Processing in PACS (Repeat) (Beginner) Learn how to use Letter Processing in the PACS application. This course will also review the use of the new signature pad functionality.	
9:30-9:45	BREAK			
9:45-10:45	Appraisal General (Beginner) Learn how to use Cass Import procedures, Rollback Calculator and Distribution	Collections General (Beginner) Learn how to use Fiscal Year Processing, Rollback Calculator, and Modifying Bill wizards.	System Administration (Intermediate/Advanced) Select topics will be presented to help System Administrators with managing IT infrastructure in your office.	
10:45-11:00	BREAK			
11:00-11:45	CLOSING SESSION			